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2 December 1947

MEMORANDUM FOR ADSO

Subject: Monthly Progress Report for
November 1947

25X1 [] In accordance with the oral request of [] there is submitted herewith a report of the activities of the Office of General Counsel relating to the Office of Special Operations. It is the intent of this report to indicate the general problems handled by this office, and no attempt will be made to list the problems in detail or the number of cases handled.

2. As you are aware, this office is attempting to settle many items of old business. This business consists mainly of securing accountings or collections for outstanding advances. These cases generally are prepared by the Special Funds Division and routed through this office for comment before presentation to you for approval. One large problem to which considerable time has been devoted is the settlement [] This has involved cooperation with the Bureau of Employees' Compensation, Federal Security Agency. At this time, funds have been made available to the Bureau's representative [] and it is anticipated that final settlement will be made in all these cases within the very near future.

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4. In accordance with established procedures, this office acts as liaison between CIA and the Bureau of Employees' Compensation. Where employees are injured or become ill in the performance of their duties, benefits are provided under the United States Employees' Compensation Act which is administered by the Bureau of Employees' Compensation. In view of the security factors present, special procedures have been devised by means of which OSO employees may receive such benefits without endangering the security of OSO. The Bureau has been very cooperative in protecting the interests of OSO and also has been very helpful in its handling of cases arising overseas.

5. This office handles many day-to-day inquiries concerning the legality of proposed expenditures. These inquiries, in the main, are informal, and, upon explanation of the Special Funds regulations involved, the majority of such items are handled administratively. There is a continuing process of explaining to various individuals the basic framework upon which Special Funds are made available for expenditure. This includes the responsibilities of the persons approving expenditures as well as the persons who disburse funds.

6. There are many requests for assistance in the preparation of various types of legal documents. The most important of these are the contracts to be used in connection with covert projects.

7. This office is concerned with the revision of the various SO Directives, Memoranda and Administrative Instructions. By observation in many instances.

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there is indicated the need for the publishing of an order, a revision of an existing order, or a rescission of an obsolete order. It is believed that this office could more efficiently perform its function in relation to OSO if proposed orders or revisions were coordinated with this office before publishing.

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